

Chaucie's Place Employment Application

APPLICANT INFORMATION				
Date:	Date Available for employment?			
Last Name	First Name	M.I.	Social Security #	
Address				
City		State	Zip	
Home Phone	Work Phone		Cell Phone	
Email Address		Emergency Contact Person	Emergency Contact Person Phone	
Ever Convicted of a Misdemeanor, other than traffic? If yes, please explain.		Ever Convicted of a Felony? If yes, please explain.		
EDUCATION				
School Name	Years Attended (ex. 1998-2002)	Location	Major/Degree	G.P.A.
Are you an LMCH, LMFT, LCSW or other (please indicate)? _____ Date Certified: _____				
FULL -TIME EMPLOYMENT HISTORY (MOST RECENT FIRST)				
1. Mo/Yr-Mo/Yr _____ Company _____				
Position & Major Responsibilities _____				
Product/Service _____ # Employees _____ # Supervised _____				
Base Salary _____ Bonus/OT _____ Reason for Leaving _____				
Reported to _____ May we contact this employer? _____				
2. Mo/Yr-Mo/Yr _____ Company _____				
Position & Major Responsibilities _____				
Product/Service _____ # Employees _____ # Supervised _____				
Base Salary _____ Bonus/OT _____ Reason for Leaving _____				
Reported to _____ May we contact this employer? _____				

3. Mo/Yr-Mo/Yr _____ Company _____

Position & Major Responsibilities _____

Product/Service _____ # Employees _____ # Supervised _____

Base Salary _____ Bonus/OT _____ Reason for Leaving _____

Reported to _____ May we contact this employer? _____

Other Employment or Board Activities:

PROFESSIONAL REFERENCES (Other than relatives)

#1 _____ **#2** _____

Name _____ Name _____

Working relationship to you _____ Working relationship to you _____

Company _____ Company _____

Title _____ Title _____

Address _____ Address _____

Work Phone _____ Work Phone _____

Cell Phone _____ Cell Phone _____

Email Address _____ Email Address _____

#3 _____ **#4** _____

Name _____ Name _____

Working relationship to you _____ Working relationship to you _____

Company _____ Company _____

Title _____ Title _____

Address _____ Address _____

Work Phone _____ Work Phone _____

Cell Phone _____ Cell Phone _____

Email Address _____ Email Address _____

An employment application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to provide any additional information necessary to describe your full qualifications for the specific position for which you are applying. You may also attach a resume.

By signing below, I certify the information provided on this employment application and submitted resume is accurate. Further, I understand that as a condition of employment, and/or continued employment, all applicants consent to and authorize a verification of the information submitted on their application or resume. I consent that a representative from Hamilton County Vesta Foundation for Children, Inc., (dba "Chaucie's Place") may now, or at any time while I am employed, conduct a verification of my education, employment history, and/or motor vehicle records. In addition, Hamilton County Vesta Foundation for Children, Inc. may contact personal references, require that I provide a urine specimen to be tested for the presence of drugs or alcohol, and receive any criminal history record information pertaining to me which may be in the files of any Federal, State or Local criminal justice agency in any state, and/or other information as deemed necessary to fulfill the job requirements. Also, if an offer of employment has been made, I authorize review of my worker's compensation claim history.

I have read and understand this consent and I authorize the background verification. I authorize persons, schools, current and former employers, and other organizations and Agencies to provide a representative from Hamilton County Vesta Foundation for Children, Inc., with all the information that may be requested, and I hereby release all of the persons and agencies providing such information from any and all claims and damages connected with their release of any requested information. I agree that any copy of this document is as valid as the original. According to the Fair Credit Reporting Act, I am entitled to know if employment was denied based on information obtained by my prospective employer, and to receive, upon written request, a disclosure of the public record information and of the nature and scope of the investigative report.

Applicant Signature

Date

Printed Applicant's Name